

**NOTICE**

NOTICE is hereby given that the Fifteenth (15<sup>th</sup>) Annual General Meeting of the Members of Joyville Shapoorji Housing Private Limited (“the Company”) will be held on **Wednesday, September 14, 2022**, at **11.30 am (IST)** through Video Conferencing (“VC”)/ “Other Audio-Visual Means (“OAVM”), to transact the following businesses:

**ORDINARY BUSINESS:**

1. To consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2022, together with the Reports of the Board of Directors and the Auditors thereon.

**SPECIAL BUSINESS:**

2. **Ratification of Cost Auditors’ remuneration for the financial year ending March 31, 2023:**

To consider and, if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

**“RESOLVED THAT** pursuant to the provisions of Section 148 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), the members be and hereby ratify the remuneration of INR 1,80,000/- (plus applicable taxes and out of pocket expenses, if any), to be paid to M/s. Kishore Bhatia & Associates, Cost Accountants (Firm Registration No. 00294), as Cost Auditors, to conduct the audit of cost records of the Company for the financial year ending March 31, 2023.”

Dated this 23<sup>rd</sup> Day of August 2022 at Mumbai.

By Order of the Board of Directors  
For Joyville Shapoorji Housing Private Limited

Siddhant Agarwal  
Company Secretary  
M. No. A41137

**Registered Office:**  
SP Centre, 41/44, Minoo Desai Marg,  
Colaba, Mumbai – 400005.

**Joyville Shapoorji Housing Pvt. Ltd.,**

CIN U70109MH2007PTC166942

Corporate Office: Godrej Coliseum, Office No. 1201, 12th Floor, “B” Wing,  
Off K. J. Somaiya Hospital Road, Everard Nagar, Sion, Mumbai - 400 022

Head Office: SP Center, 41/44, Minoo Desai Marg, Colaba, Mumbai - 400 005

(T) +91 22 43560000 (W) www.joyvillehomes.com



**NOTES:**

- 1) In view of the outbreak of COVID-19 pandemic, the Ministry of Corporate Affairs (“MCA”), vide its General Circular No. 17/2020 dated April 13, 2020, General Circular No. 20/2020 dated May 5, 2020, General Circular No. 22/2020 dated June 15, 2020, General Circular No. 33/2020 dated September 28, 2020, General Circular No. 39/2020 dated December 31, 2020, Circular No. 02/2021 dated January 13, 2021 and General Circular No. 02/2022 dated May 5, 2022 (hereinafter collectively referred to as “MCA Circulars”) has permitted the Companies to conduct the Annual General Meeting (“AGM”) through VC/ OAVM, without the physical presence of the Members at a common venue. In accordance with the MCA Circulars, circulars issued by Securities and Exchange Board of India in this regard and other applicable provisions of the Companies Act, 2013 (“the Act”), the 15<sup>th</sup> AGM of the Company shall be conducted through VC/ OAVM. The deemed venue of the meeting shall be the registered office of the Company i.e., SP Centre, 41/44, Minoo Desai Marg, Colaba, Mumbai- 400005, Maharashtra, India.
- 2) An Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 relating to the Special Business to be transacted at the meeting is provided in “Annexure A” to this Notice. The Board of Directors have considered and decided to include the Agenda No. 2 of the accompanying Notice as Special Business in the forthcoming AGM, as it is unavoidable in nature.
- 3) Institutional and corporate members are requested to send a scanned copy (PDF/ JPEG format) of the Board Resolution/ Representative Letter authorizing its representatives to attend and vote at the AGM, pursuant to Section 113 of the Act, at [siddhant.agarwal@shapoorji.com](mailto:siddhant.agarwal@shapoorji.com).
- 4) The Notice of the 15<sup>th</sup> AGM along with Annual Report for the financial year 2021-22 is available on the website of the Company at [www.joyvillehomes.com](http://www.joyvillehomes.com).
- 5) All the documents which are referred to in the Notice and the Explanatory Statement, shall be available for inspection through electronic mode, basis prior request being sent on [siddhant.agarwal@shapoorji.com](mailto:siddhant.agarwal@shapoorji.com).
- 6) The Register of Directors and Key Managerial Personnel and their shareholding under Section 170 of the Act will remain available for inspection during the meeting.
- 7) The members will be able to attend the AGM through VC / OAVM on the Microsoft Teams Application by accessing the link sent to their respective email id(s) available in the records of the Company. The detailed procedure for participating in the meeting through VC/ OAVM is provided in “Annexure B” to this Notice.
- 8) As the AGM shall be conducted through VC/ OAVM, the facility for appointment of proxy by the members is not available and hence the proxy form and the attendance slip including route map are not annexed to this Notice.

- 9) For convenience of the members and proper conduct of AGM, members can login and join the meeting anytime between 11.15 am (IST) and 11.45 am (IST).
- 10) Any member who needs any assistance before or during the AGM in respect of use of technology, can contact Mr. Siddhant Agarwal, Company Secretary of the Company, as per below coordinates:
- Email Id : [siddhant.agarwal@shapoorji.com](mailto:siddhant.agarwal@shapoorji.com)  
Mobile No. : +91 8291030728
- 11) Please note that the members connecting from their mobile devices or tablets or through laptop connecting via mobile hotspot may experience audio/ video loss due to fluctuation in their respective network(s). It is therefore recommended to use stable Wi-Fi or LAN connection to mitigate any kind of aforesaid glitches.
- 12) The members attending the AGM through VC/ OAVM shall be counted for the purpose of reckoning quorum under Section 103 of the Act.
- 13) As the AGM is being conducted through VC/ OAVM, for smooth conduct of proceedings of the AGM, members are encouraged to express their views/ send their queries in advance mentioning their name, demat account number, Email Id, and mobile number at [siddhant.agarwal@shapoorji.com](mailto:siddhant.agarwal@shapoorji.com).
- 14) Considering that the number of members in the Company is less than 50, the voting shall be conducted by way of show of hands. In this regard, the members are requested to keep their video turned “ON” when a resolution is put to vote. However, the members may demand for poll in accordance with the provisions of Section 109 of the Act. In case a poll is demanded on any resolution, the members may convey their vote at [siddhant.agarwal@shapoorji.com](mailto:siddhant.agarwal@shapoorji.com).

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**ANNEXURE A**

**EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013**

The following statement sets out all the material facts relating to the Special Businesses mentioned in the Notice convening the 15<sup>th</sup> Annual General Meeting of the Company:

**Agenda No. 2**

**Ratification of Cost Auditors' remuneration for the financial year ending March 31, 2023:**

In terms of provisions of Section 148 of the Companies Act, 2013, the Board of Directors at their meeting held on August 8, 2022, have reappointed M/s. Kishore Bhatia & Associates, Cost Accountants (Firm Registration No. 00294), as the Cost Auditors of the Company, to conduct the audit of the cost records maintained by the Company, for the financial year ending March 31, 2023. In this regard, the Board has approved the remuneration of INR 1,80,000/- (plus taxes and out of pocket expenses) payable to the Cost Auditors for conducting the cost audit for the FY 2022-23, subject to ratification by the members at the general meeting.

Accordingly, the Board recommends the ordinary resolution set out at Agenda no. 2 of the Notice for approval/ ratification of the members.

None of the Directors or Key Managerial Personnel of the Company and/ or their relatives are concerned or interested, financially or otherwise, in the resolution set out at Agenda no. 2 of the Notice.

Dated this 23<sup>rd</sup> Day of August 2022 at Mumbai.

By Order of the Board of Directors  
For Joyville Shapoorji Housing Private Limited

**Siddhant Agarwal**  
**Company Secretary**  
**Membership No. A41137**

**Registered Office:**  
SP Centre, 41/44, Minoo Desai Marg,  
Colaba, Mumbai – 400005.

## How to connect Microsoft team for outside organisation

- If users are using Microsoft O365 (TEAMS) license then they can directly join the meeting with user name and password.

If users don't have Microsoft O365 license (TEAMS) then follow below steps .

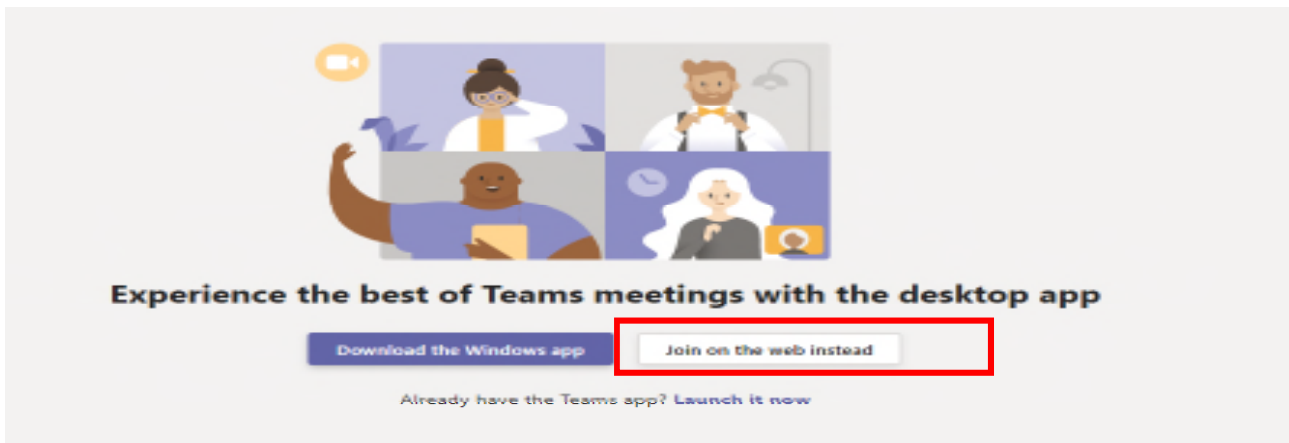
### Option 1 (Web browser)

- Click Join Microsoft teams meeting (it will take you to the web browser chrome/Mozilla firefox).

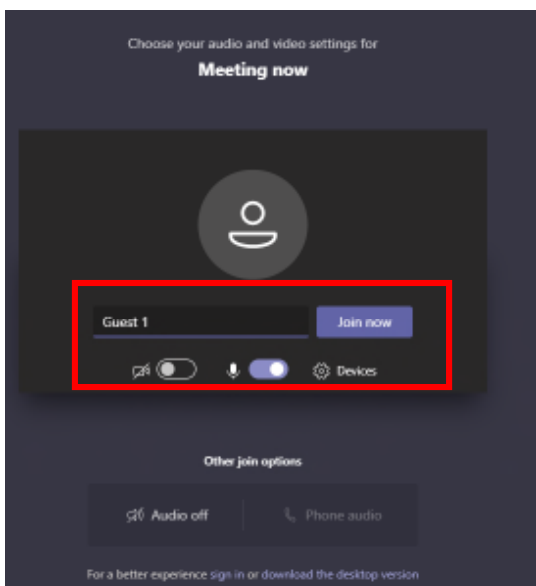
[Join Microsoft Teams Meeting](#)

[Learn more about Teams](#) | [Meeting options](#)

- Click join on the web instead .



- Type your Name and click Join now .

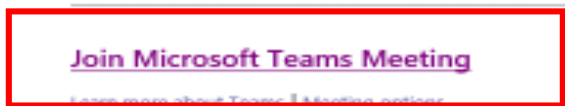
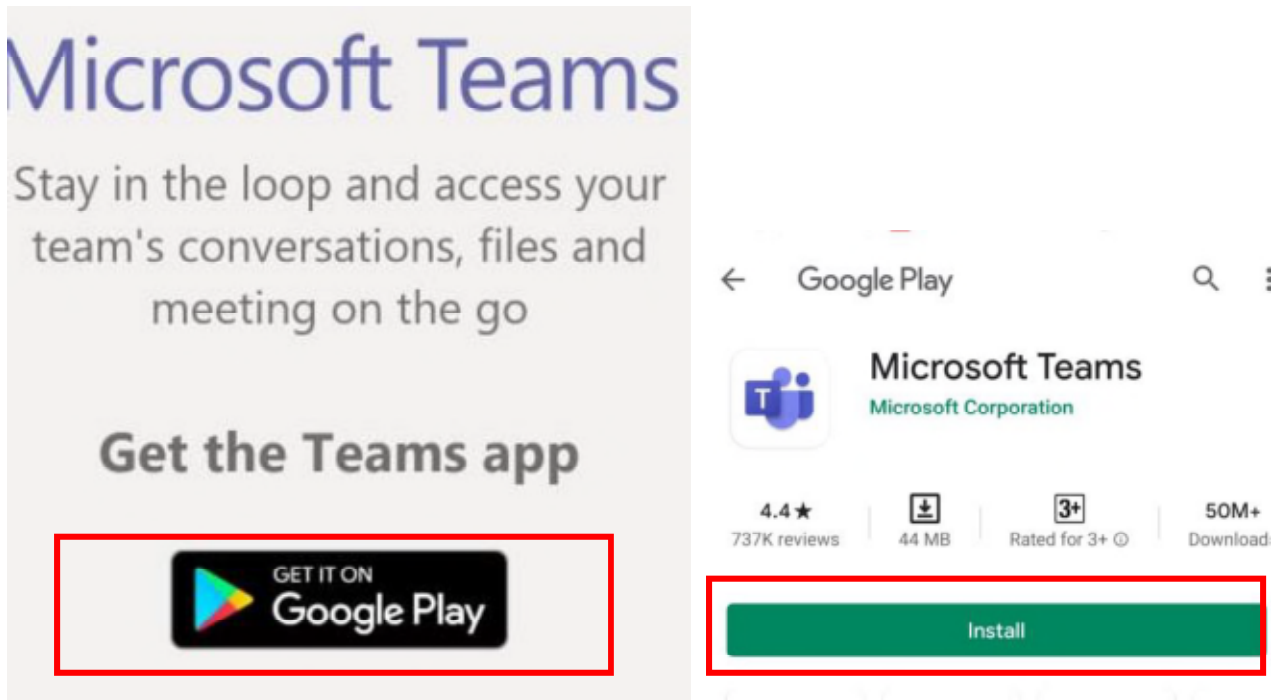


## Option 2 (Mobile)

- Click Join Microsoft teams meeting (it will take you to play store to download MS teams Application .



- Click to install below application (do not try to login if you don't have userid and password . Once installation done click again Join Microsoft team meeting.



- Click any Internet browser and join as a guest.

